Short-Term Disability Insurance*

Protect your paycheck
Imagine you hurt your back, and your doctor recommends you stay home from work for four weeks. Or imagine you just delivered twins. You can’t work, but you have bills to pay. Short-term disability replaces part of your income if you can’t work for a short time due to a covered disability. You can use the weekly check to help pay everyday expenses, like your mortgage or rent, utilities, childcare and groceries.

How it works
Your employer is offering you and your coworkers this coverage as a group, at a group rate. You are responsible for paying a portion or all of the cost.

Benefits

<table>
<thead>
<tr>
<th>Weekly benefit after your claim is approved</th>
<th>You will receive a check for your benefits on a weekly basis. It will cover 100% of your Total Weekly Earnings, up to $500 per week.</th>
</tr>
</thead>
<tbody>
<tr>
<td>When benefits begin</td>
<td>Benefits begin as soon as 8 days from the date you are unable to work due to an injury and 8 days due to an illness.</td>
</tr>
<tr>
<td>Benefits may be paid for</td>
<td>Up to 13 weeks, as long as you are still unable to work due to a covered disability.</td>
</tr>
<tr>
<td>Additional plan information</td>
<td>This plan provides a benefit for a disabling illness (including pregnancy) or injury that is not work-related.</td>
</tr>
</tbody>
</table>

“1 in 4 workers will miss up to 3 months of work due to illness, injury or pregnancy during their career.”**

What did Short-Term Disability insurance mean for Joyce?
Joyce was out apple-picking when she fell off the ladder and broke her ankle. Her injury left her unable to work at her job while she had surgery and recovered at home.

• Joyce filed a claim with Sun Life. We reviewed her medical information and job description and approved her claim.
• Joyce started receiving her weekly benefit, which helped her pay rent, buy groceries and cover the co-pays for doctor visits.
• Six weeks later, Joyce was back at work

Top 5
Short-Term Disability diagnoses:
1. Maternity
2. Musculoskeletal
3. Injury
4. Digestive disorders
5. Cancer

Sun Life claims data, July 2018

Sun Life Assurance Company of Canada
sunlife.com
800-SUN-LIFE (247-6875)
Additional considerations

If I have other income
Income from other sources may reduce your benefit amount. These sources may include Social Security benefits, disability benefits from retirement, government plans or state disability income such as California SDI; other group disability plans; no-fault benefits, salary continuance or sick leave, and return-to-work earnings. For more information or to determine if Voluntary STD or Contributory STD is appropriate for you, contact your Benefits Administrator.

If I can work while disabled
Your plan is designed to encourage and support your return to work. If you are able to work part-time for example, you may receive part of your benefit while working.

If I become pregnant
Check with your employer to make sure you are eligible for benefits and let them know when you expect to be out of work on maternity leave. Typically a maternity claim is treated as an illness claim (see “When benefits begin” in the table).

Short-term disability FAQs

**What if I have a pre-existing condition?**
If you submit a claim within 12 months of your insurance taking effect, or 12 months following any increase in your amount of insurance, we will not pay any benefit for any pre-existing condition. A pre-existing condition includes anything you have sought treatment for in the 3 months prior to your insurance becoming effective. Treatment can include consultation, advice, care, services or a prescription for drugs or medicine.

**How much insurance do I need?**
Visit our webpage at www.sunlife.com/calculators to help you determine how much income you may need.

**How do I file a claim after becoming disabled?**
Check with your employer to make sure you are eligible for benefits. Then, file a claim with Sun Life. We will ask for information from you about your doctor, your income, and your condition. We will ask for medical records and for your doctor to fill out a form about your condition and your expected recovery. You can download forms from our website.

**How do I qualify for benefits?**
You’ll start receiving disability payments if you satisfy the Elimination Period (see “When benefits begin” in the table) and meet the definition of disability if you’re insured when you become disabled.

**How is my benefit taxed?**
If you pay for your coverage all post-tax, your benefit will not be taxable income or tax reported by us to the IRS. If you pay for your coverage all pre-tax, or if you pay for part of your coverage post-tax and your employer pays for the rest, or if your employer pays the entire premium, some or all of your benefit amount will be taxable income, which will be tax reported on a Form W-2 and it may have FICA tax deductions that reduce the amount we pay you. Please consult with a tax advisor or your employer if you have any questions.

Read the important plan provisions section for more information including limitations and exclusions.

*In Vermont, the product name is Short-Term Income Replacement insurance when the Maximum Benefit Duration elected is less than 26 weeks.

**Realitycheckup.org, Council for Disability Awareness, 2018**
The following coverage(s) do not constitute comprehensive health insurance (often referred to as “major medical coverage”). They do NOT provide basic hospital, basic medical, or major medical insurance.

To become insured, you must meet the eligibility requirements set forth by your employer. Your coverage effective date will be determined by the Policy and may be delayed if you are not actively at work on the date your coverage would otherwise go into effect. Refer to the Certificate for details.

Limitations and exclusions

The below exclusions and limitations may vary by state law and regulations. This list may not be comprehensive. Please see the Certificate or ask your benefits administrator for details.

Short-Term Disability

We will not pay a benefit that is caused by, contributed to in any way or resulting from: intentionally self-inflicted injuries; committing or attempting to commit an assault, felony or other criminal act; war or an act of war; active participation in a riot, rebellion or insurrection. We will not pay a benefit for any accident or sickness covered by Workers’ Compensation or similar law; or for any work-related illness or injuries unless otherwise stated previously; or if you do not submit proof of your loss as required by us (this covers medical examination, continuing care, death certificate, medical records, etc.).

This Overview is preliminary to the issuance of the Policy. Refer to your Certificate for details. Receipt of this Overview does not constitute approval of coverage under the Policy. In the event of a discrepancy between this Overview, the Certificate and the Policy, the terms of the Policy will govern. Product offerings may not be available in all states and may vary depending on state laws and regulations.

Sun Life companies include Sun Life and Health Insurance Company (U.S.) and Sun Life Assurance Company of Canada (collectively, “Sun Life”).

Group insurance policies are underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) in all states, except New York, under Policy Form Series 93P-LH, 98P-ADD, 12-GP-01, 15-GP-01, 15-LF-C-01, 15-ADD-C-01, 16-DEN-C-01, 16-VIS-C-01, 12-DI-C-01, 16-DI-C-01, 12-AC-C-01, 16-AC-C-01, 13-SD-C-01, 16-SD-C-01, 16-CAN-C-01, 20-HI-C-01, 12-GPPort-P-01, 20-HIPORT-C-01, TDBPOLICY-2006, and TDI-POLICY.

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GVBH-EE-8384  
SLPC 29579  
1785936 STD 10/12/2021 11:11:58
**Employee - monthly** rate for Short-Term Disability.

Rates are effective as of January 01, 2022.

Short-Term Disability coverage is contributory. You are responsible for paying for all or a part of the cost through payroll deduction.

Follow the example below to figure out your monthly and pay period costs.

**Rate**

| Rate | 1.135 |

<table>
<thead>
<tr>
<th>Example weekly benefit (70% of earnings)</th>
<th>Divide by 10</th>
<th>Multiply by rate</th>
<th>Example monthly cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$350</td>
<td>/ 10 = 35</td>
<td>x $1.135</td>
<td>= $39.725</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Your weekly benefit (70% of earnings)</th>
<th>Divide by 10</th>
<th>Multiply by rate</th>
<th>Your monthly cost</th>
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</thead>
<tbody>
<tr>
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<td>/ 10 = ______</td>
<td>x $_________</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Your monthly cost</th>
<th>Multiply by 12 months</th>
<th>Annual cost</th>
<th>Divide by your number of pay periods per year (ex: 12,24,26,52,etc.)</th>
<th>Your estimated cost per pay period</th>
</tr>
</thead>
<tbody>
<tr>
<td>$___________</td>
<td>x 12</td>
<td>= $_________</td>
<td>/ ________</td>
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*Contact your employer to confirm your part of the cost.*